We are committed to building an inclusive and diverse team; therefore we actively encourage applications from diverse backgrounds and with different lived experiences. If you would like this form in a different format, please email [jobs@lux.org.uk](mailto:jobs@lux.org.uk)

If you choose to send your application in audio or video format rather than a written application, please ensure that the total time doesn’t exceed 5 minutes. Please send your audio and video applications to [jobs@lux.org.uk](mailto:jobs@lux.org.uk)

**Position applied for: Deputy Director**

1. **Personal Details**

|  |  |  |  |
| --- | --- | --- | --- |
| First Name |  | Surname |  |
| Preferred Name |  | Pronouns |  |
| Address |  | | |
| Contact Number(s) |  | Email |  |
| Preferred Contact Method |  | | |

**2. Employment & Relevant Experience**

Please tell us about your employment history, relevant volunteering or unpaid work experience. If you have more than one employer, include roles that are most relevant. If you’re not currently employed, provide details of your most recent experience which can include experience in education. You can also include membership details of any professional bodies, Clubs, Societies, Boards or Associations which are relevant to the role you’re applying for.

|  |  |  |  |
| --- | --- | --- | --- |
| Organisation & Address | Dates  *(To/From)* | Position Held | Role and Responsibilities  *(Please bullet point)* |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**3. Supporting Information**

Please briefly explain why you are applying for this role and what you could bring to the role outlining skills, experiences and achievements relevant to the role, incorporating how this links to LUX’s mission and values. Include why you would like to specifically work at LUX and why you would be the best candidate for this position. Please answer in no more than 500 words.

|  |
| --- |
|  |

**4. References**

Please provide the details of two referees, one of these should be your present employer/teacher/tutor.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Reference 1 | |  | Reference 2 | |
| Name |  |  | Name |  |
| Company Name |  |  | Company Name |  |
| Contact Number |  |  | Contact Number |  |
| Email |  |  | Email |  |
| How do you know the referee?  *(e.g. manager)* |  |  | How do you know the referee?  *(e.g. manager)* |  |

**5. Declaration**

All the information I have given in this application is correct to the best of my knowledge. I understand that this information will be treated as part of any subsequent contract of employment.

|  |  |  |  |
| --- | --- | --- | --- |
| Signature |  | Date |  |

Please tell us where you heard about this vacancy:

|  |  |  |  |
| --- | --- | --- | --- |
| Arts Jobs | **☐** | LUX newswire | **☐** |
| LinkedIn | **☐** | Instagram | **☐** |
| Facebook | **☐** | Twitter | **☐** |
| Creative Access | **☐** | Word of Mouth | **☐** |
| Google Alerts | **☐** | Indeed | **☐** |
| Charity Job | **☐** |  |  |
| Other *(please state)* |  | | |

Please ensure that you complete the separate equality monitoring form which will be sent to you upon receipt of your application. LUX welcomes all applicants; though, you must demonstrate you are permitted to live and work in the United Kingdom, please tick if you can demonstrate this **☐**

Due to the high number of applications that we receive, we will only be in contact with those who have been shortlisted for an interview. If your application doesn't lead to an interview, we'll notify you. We regret that we cannot offer individual feedback on all applications received.   
  
Please return your application via email to:[jobs@lux.org.uk](mailto:jobs@lux.org.uk)

**DATA PROTECTION**

The information you give in your application will be used to create a shortlist for interviews. Any data about you will be held securely with access restricted to those involved in dealing with your application in the recruitment process. Your application will be kept on file for a maximum of six months and then destroyed in a confidential manner. Any applications received after the closing date will be deleted immediately.